

Curriculum Minutes
Monday, May 8, 2017
3:00-4:30 p.m., BU 119

ATTENDANCE

L. Tenney (Chair), J. Rekedal, N. Dequin, J. Maringer-Cantu, L. Halper, D. Achterman, K. Wagman, F. Lozano, D. Amaro, R. Rivera-Sharboneau, E. Luna, N. Cisneros, D. Amaro

I. Call to Order: Welcome at 3:08 pm.

II. Agenda adjustments and approval

MSC (J. Rekedal/N. Dequin) Approved with adjustments.

Discussion: 2 adjustments – ILO Task Force Update; wait on LEH form discussion.

III. Minutes of April 24, 2017

MSC (D. Achterman/J. Rekedal) Approved as presented.

Discussion – None.

Leah will come in at 3:30pm to discuss civic engagement. Ken wanted to hold off on LEH talk, people volunteered to get together, but is it realistic to get together before end of semester to come up with a draft for 1st meeting in the fall. Review LEH factors & come up with a draft.

IV. Information/Discussion

1. Civic Engagement: Leah Halper

Leah – whole team is here today – summarize what we think we want to do. Handout – vision we think could really work. Debbie asked why Nursing wasn't included – Leah says they are already doing their own thing, but we can include them. Sharing - 1) Desire to help others; 2) CE/Service Experience; and 3) Pathways & Resources. Sharing – Capstone experience – class taught by one of these areas but can be open to everyone on campus. Flipside – how is this possible? Leslie asked what do you mean about pathways for matriculation? Nikki suggested that Grad Guru can do it if 700 students sign up; we need to want to do it for all students (Candice; MIS) working toward it; Enrique – email from Leslie how to allow students to participate without adding a lot of units, he has ideas about the capstone experience. Example - Nikki – capstone project but not being signed up for unit – makes more sense – pathways as a whole – different ways for people to demonstrate what they have done or what they can do; portfolio, shows what they have been doing, move in a direction helpful for the institution. Do any programs require capstone? Fran & Jane R. suggested the Portfolio at the end of the course.

Leah stated that it is a lot harder to get 12 teachers to do something than 1 teacher. Gathering it in one place. Does this course become part of transfer – may not be transferable. Who cares about the transcript? Employers care. Should it be in addition to the 60 units? Jane R. said that nobody wanted to make it a requirement, and several instructors thought that they have some components of civic engagement.

Fran discussed metamajors – guided pathways – adding units, inputting place.

Rosa – counseling department – supports the idea, the concept, recognition during graduation, if all of this can be added to ADT, different option, major, Leah - capstone – where does it fit? Still in discussion. Rosa – most of these majors will transfer 4 year university, look at those skills very carefully, online portfolio was nuts – electronic portfolio was very difficult for students esp. the technology part of it. They need to have tech skills, prepare for students to be ready & supports for that, caution – want our transfer units to leave within 60 units – complementary to Psych 10 it is a progression, accumulate, capstone – what they had (4-5 unit) be careful. Digital Media – may need to be involved.

Enrique – students can choose their topic. Helping professions – social justice , choosing their projects, they are thinking of a unified social justice. Demonstrating project of a series of different disciplines.

Leah – more ambitious than what they were thinking.

Enrique – broader concept – working toward kids & health.

Michele – if I am a student and I have declared a major – intend to transfer or land a job, might approach this differently. This project may be different from an employer – bigger. Transfer perspective – not transferable, add-on. Students tend not to do optional...I'm broke, I want to get out of here. I highly value service learning, as faculty, that it enriched us, contextual learning. Embed service learning in work that we are already doing. Struggle with an add on or check off. We could create or work with faculty to engage that experience (check off) in their Ed plan (Leah says cohort). Rather than a capstone, celebrate with a speaker...

Nikki – our department – we didn't want the extra unit, liked the acknowledgement on the transcript.; preparation on what they are doing, Kin's – majors are coaching volunteers already, honor it somehow so future employers see this experience – Rebekah Services – connections & networking. Requiring it may.

Leah – option 2-unit option – get a note on the transcript.

Rosa – try to embed those projects, without the capstone, 2 or 3 courses that have that theme Leah-says it is hard to track. Confusing for students – 6 sections and only 1 have the service learning component. i.e. Psych

Leah – at Gavilan cannot force anyone to teach in any way. Can persuade teachers to teach service learning, cannot embed it. Can embed it at the program level. In order to do these majors, at least one can get a high quality service learning quality.

Leah – interest in time

Fran – question – 1 unit instead of 2 – run the experiment

Doug – regarding tracking – students can self-report – who can verify – a handful agree with Fran – try it and see if it goes.

Leah – we need to approve it.

Rosa – make a recommendation that we all go back – 1 or 2 unit course. Discuss it with our departments and come back at beginning of semester.

Jane R. – components from every program to certify that they meet this service learning

2. LEH form: Ken Wagman

3. Justifications: New courses and programs: Leslie Tenney

Sample statements helpful from Bonnie, PCAH

4. Bylaws update: Leslie Tenney

Confusing – bylaws – posted on Curriculum website, different than what she had in her hand; modification in Academic Senate last year, modifying pieces what they are responsible for curriculum committee, FPDC, term limits, etc. were not on our bylaws, what is official right now, wait until Fall to look at the rest of the bylaw changes. Any thoughts, Jane R. – would we have a subcommittee for that? Might make it happen. Michele agreed. Doug-having done that with the Senate, was streamlined, and may be helpful with a Senate Rep.

5. Year-end summary: Leslie Tenney and Bonnie Donovan

Eagerness, we approved...she does not know the number, but in summary, we feel we did a lot, launching CurricUNET- big deal & acknowledge ourselves, challenging thing, priorities from the beginning of the year address all of them – LEH factors, disproportionate impact of courses, learn about impact reports, look at course numbering system, - we are submitting curriculum with the new course numbers. Thanks to everyone working with Rosa. Updates to bylaws – working on it.

6. Courses on Hold: Leslie Tenney

List was really long & it was an issue...now only about 3 now. People took it seriously and took the process as a whole, checklists, and verifications, did what we said we were going to do. Thank you from all of you & feels good that people take curriculum. Express my appreciation to Leslie – problem solving & collaborative spirit. You and Bonnie are a great team. Jane - Acknowledge Bonnie with the help CurricUNET, she is the backbone, challenge, modifications made, she is on it.

ILO work group – Scott - continuing what we started, 4 blanket categories, across campus, language, in each of the 4 groups. Michele- we will have something to share at the next meeting. Bring the results to Dept.

V. Old Business

Modification to Program

MSC (J. Rekedal/J. Maringer). Motion to approve.

1. Associate in Arts in English for Transfer (ADT Degree) –

Discussion: Nikki had a question regarding language AAT (ADT common language). Jane R. proposal is to add women's writers (great thing to add). Comments revolved around foreign language. Not a requirement included as an option. 4-year schools require an English major. Can be up to 3 years. Major discussion point – Foreign language added to degree. English Department does not think it should be added. Looked at 15-20 colleges and found a handful with foreign language under List C but most did not. Took suggestion seriously but concerns felt it would draw students away from English courses and could keep students from survey

courses. Rosa spoke to background of ADT: CSU and CC faculty conferred, intent to expedite transfer process.

Area C section – adding an option for students – students will take something from that area that is better. SJSU or Monterey Bay – both require foreign language. All we are asking for the committee to look at the template so we can compare for the students. One of those choices, philosophical questions – to include those components or follow the template. What is the degree designed to do? Template was designed with students in mind...students will choose. Start my foreign language – foundation of why the ADT's were created.

Enrique – is either pattern accepted without or with foreign language. Automatically accepted at a CSU. To get IGETS you need ADT. English would meet the ADT, both would pass, everyone is for students, question is to what extent do we allow a department to actually choose what they want for their degree. Are we going to allow departments to choose?

Leslie - Clarify – minimizing and streamlining the path for students to get their degree? ADT Pressure from the college – degree & transfer rates not successful, pathways – completing a degree & transferring on within a time frame

Doug – functionally if you add it to list C – ADT – 5 or 6 English classes (AA), English department giving up one class from their own content. In GE requirements – how many foreign language classes can you take?

Rosa - Not clear cut, can give students HS language competencies (1 year college level) CSU – no FL attached all being inclusive

Doug – if you didn't want to list Foreign Language – 18 units in English, in GE if you are transferring in Spanish... or French ... and one more. Only 1 FL for GE.

Jane R. – so how many other majors require foreign language? Rosa cannot come up with any number from her head. English is a surprise from the CSU. Is this going to come up over and over again, Rosa says no? She explained the template. Expedite the transfer path, choice, not everyone will choose it. Informed decision from the student. Scott – English literature transfer – attractive student for Monterey Bay. Fran/Scott – should add the women writers & bring back the Foreign language component to our department.

Leslie - Be aware – what one department affects everyone else, having the conversations about ADT.

Michele – not just English – liked about what Scott said some institutions favor a heavy literature content, some institutions favor language, students need to know where they are headed & then help them choose. Give them a choice to help themselves.

Scott – conversation that we need to take place on ADT & department.

Nikki – should we approve as is or will Chancellor's Office not approve

Leslie/Doug - Call for the vote – motion on the table – to approve the modification as presented English ADT degree (all in favor) – motion carries

VI. New Business

1. New Course – First Reading

a. ESL 713 NC ESL for Child Care Part II

MSC (J. Maringer/ S. Sandler). Motion to approve.

Discussion: Doug – part of a core, contextualizes (pre-requisites – wondering if non-credit courses can have pre-requisites. Nicole - The PCAH doesn't specifically say that it does not. Doug - Can approve & check. 1st readings & 2nd readings

Vote: unanimous. Motion passes.

b. SJS 5 Introduction to Women's Studies

MSC (N. Dequin/D. Achterman). Motion to approve.

Discussion: Doug – fantastic course – good resources, good textbooks, areas for GE outcomes – are not checked and several apply in Area A, Leah agrees with you to add. Leah – Rosa (will meet to check appropriate GE LO's)

Vote: unanimous. Motion passes.

2. New Course – Second Reading

a. ESL 712 NC ESL for Child Care Part I

MSC (J. Maringer/ S. Sandler). Motion to approve.

Discussion: none

Vote: unanimous. Motion passes.

b. ESL 764 NC Advanced ESL Grammar II

MSC (J. Maringer/ S. Sandler). Motion to approve.

Discussion: none

Vote: unanimous. Motion passes.

c. THEA 31 Improvisation

MSC (S. Sandler/ J. Rekedal). Motion to approve.

Discussion: Debbie – no comments, basically want to add improvisation

Ellen – does it need a text for transferable? They responded when it was sent back.

Rosa - It will need to have a text. Gavilan GE only.

Vote: unanimous. Motion passes.

VII. Modification to Existing Courses

a. AJ 14 Criminal Law

b. AJ 19 Introduction to Investigation

c. AJ 21 Narcotics and Drug Abuse

AJ 14, AJ19, and AJ 21 are taken as one motion.

MSC (N. Dequin/J. Rekedal). Motion to approve.

Discussion: Option for online class, comment about being careful about 50% threshold it will become substantial change. Ellen can we add hybrid also. Last batch of AJ and they did it for all the others.

Vote: unanimous. Motion passes with hybrid addition.

- d. ART 6 Art Appreciation

MSC (J. Rekedal/ N. Cisneros). Motion to approve.

Discussion: Jane M. said it looked good.

Vote: unanimous. Motion passes.

- e. CD 6 / KIN 6 Games and Rhythms for Children
- f. CD 12 / CSIS 9 Technology Education for Teachers

CD 6/KIN 6 and CD 12/CSIS9 are taken as one motion.

MSC (J. Maringer/J. Rekedal). Motion to approve.

Discussion: none

Vote: unanimous. Motion passes.

- g. CD 30A Practicum I - EC Field Experience/Reflective Practice Seminar
- h. CD 30B Practicum II: Advanced Early Childhood/TK Field Experience

CD 30A and CD 30B are taken as one motion.

MSC (J. Maringer/J. Rekedal). Motion to approve.

Discussion: Change SLO 30A – get rid of participate in and approve with changes.

Vote: unanimous. Motion passes with approved changes.

- i. CD 35 Establishing Positive Behavior in the Classroom
- j. CD 36 Curriculum Strategies for Inclusive Classrooms

CD 35 and CD 36 are taken as one motion.

MSC (J. Maringer/J. Rekedal). Motion to approve.

Discussion: Enrique – 35 & 36 – taking off of the suspended list – justification – market for this TK degree – Pat says yes it is part of the TK program.

Vote: unanimous. Motion passes.

- k. CMUN 8 Interpersonal Communication (Nikki/Debbie)

MSC (N. Dequin/D. Amaro). Motion to approve.

Discussion: Enrique – on one of the SLO's to use the term within Bloom's, justification says we had to? Wondering about it. Just an observation. Recommendation to add to the justification.

Vote: unanimous. Motion passes.

- l. CSIS 84 JavaScript Programming

MSC (R. Rivera-Sharboneau/J. Maringer). Motion to approve.

Discussion: Scott – textbook was changed

Vote: unanimous. Motion passes.

- m. JFT 30 Paramedic Core

- n. JFT 31 Paramedic - Clinical
- o. JFT 32 Paramedic – Internship

JFT 30, JFT 31 and JFT 32 are taken as one motion.

MSC (J. Rekedal/J. Maringer). Motion to approve.

Discussion: Scott – 5 year review cycle, added requisite comments, medications, etc. change lecture to lab, measure to assessment added.

Vote: unanimous. Motion passes.

- p. JOUR 18C Print and Digital News III
- q. JOUR 18D Print and Digital News IV

JOUR 18C and JOUR 18D are taken as one motion.

MSC (J. Rekedal/N. Dequin). Motion to approve.

Discussion: Ellen – added 3 hours of out of class assignments should have 36 hours. Jane – examples of out of class assignments in CurricUNET module. Hours do have to reflect the appropriate hours. Jane R. some of these classes were designed in winter Fix – Jane R. will check with Bonnie on how to fix the number of hours in out of class assignment.

Vote: unanimous. Motion passes.

VIII. Modifications to Existing Programs

- a. Licensed Vocational Nursing – Certificate of Achievement
- b. Licensed Vocational Nursing – A.S. Degree
- c. Registered Nursing – Certificate of Achievement
- d. Registered Nursing – A.S. Degree
- e. Registered Nursing 30 Unit Option

MSC (D. Achterman /N. Dequin). Motion to approve.

Discussion: Nikki – seamlessly move into the RN class; Debbie – said they want the students to move seamlessly. Moved prerequisites to the front end. Nichole – looked at it carefully & clear (Leslie/Debbie/Rosa)

Vote: unanimous. Motion passes.

IX. Adjournment by consensus at 4:55pm

Discussion: Thank you everyone! Have a wonderful summer.

MSC (N. Dequin /S. Sandler). Motion to approve.

All in favor.